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Methodology for evaluator remuneration

In order to ensure uniform rewarding of professional evaluators (mandataries), this methodology regulates the method of determining the amount of remuneration for individual work tasks specified in the mandate contract. **The amount of remuneration is determined by the complexity of the project application and the difficulty of its evaluation**, i.e. parameters such as the amount claimed in the project application, the related complexity of the project tasks, schedule, work packages, the complexity of the project budget, the number of partners in the project, the maximum number of pages of the project application, etc. are taken into account.

The mandatory's work tasks and remuneration will be determined in advance in the mandate contract (articles 2 and 4) and calculated on the basis of this methodology and on the basis of remuneration table below. The amount of the mandatory's remuneration can be reduced aliquotely based on the actual performance of the professional evaluator's work tasks. In such a case, the calculation of the reward will be applied based on this methodology and on the table of rewards for individual work tasks (below).

Project applications are divided into the following categories according to their complexity:

1. Small-scale projects:

- the maximum number of pages of the project description is 10 pages and budget is an appendix to the project description

2. Medium-scale projects:

- the maximum number of pages of the project description is 20 pages and budget is an appendix to the project description

3. Large-scale projects:

- the maximum number of pages of the project description is 30 pages and budget is an appendix to the project description

Each project application and work task within the expert evaluation process has a different time requirement. The table below shows the individual work tasks and their time requirements according to the complexity category of the project application.

Each work task was assigned a number of work units that correspond to the normal working time required to perform the given task. The unit rate for performing a work task is bindingly set at EUR 45/work unit. 10 work units correspond to 1 working day, which represents a reward of EUR 450.

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Table of rewards for individual work tasks

Work task	Task difficulty	Number of work units	Total sum for the work task (EUR)	Output	Deadline*	Notes
Preparation for evaluation - reading the evaluation materials	Small-scale project	3	135	Familiarization with the principles of evaluation, familiarization with the content of the call.		<p>In case the evaluator evaluates several projects in one call, this task will be rewarded only once.</p> <p>In case the evaluator evaluates in several calls within one investment, this work task will be remunerated for each call separately.</p> <p>The payment of this reward is conditional on the preparation and delivery of at least one evaluation output.</p>
	Medium-scale project					
	Large-scale project					
Delivering individual evaluation	Small-scale project	2	90	Individual evaluation report	7 calendar days from the delivery of the documents for evaluation	
	Medium-scale project	4	180	Individual evaluation report	10 calendar days from the delivery of the documents for evaluation	

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	Large-scale project	6	270	Individual evaluation report	10 calendar days from the delivery of the documents for evaluation	
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* The specified delivery times may vary by mutual agreement between the principal and the contractors depending on the number of assigned project applications at the same time.

Examples:

a. Calculating the evaluator's remuneration in the case of evaluation of a small-scale project:

1. Preparation for evaluation - familiarisation with evaluation materials - 3 units - 135 EUR
2. Development of an individual evaluation - 2 units - 90 EUR

b. Calculating the evaluator's remuneration in the case of evaluation of a medium-scale project:

1. Preparation for evaluation - familiarisation with evaluation materials - 3 units - 135 EUR
2. Development of an individual evaluation - 4 units - 180 EUR

c. Calculating the evaluator's remuneration in the case of evaluating a large-scale project:

1. Preparation for evaluation - familiarisation with evaluation materials - 3 units - 135 EUR
2. Development of an individual evaluation report - 6 units - 270 EUR

Classification of calls according to the difficulty of project requests

1. Small-scale projects	Project description – max. 10 pages
ERC Visiting grants	
"Capital booster"	
2. Medium-scale projects	Project description – max. 20 pages
"Matching grants" for successful projects in H2020/Horizon Europe	
3. Large-scale projects	Project description – max. 30 pages
Scholarships for excellent researchers R2-R4	
Decarbonisation TRL 1-3	
Decarbonisation - TRL 4-8 (support of innovative solutions and their pilot testing/ deployment in a real environment)	
Digitalisation TRL 1-3	
Digitalisation - TRL 4-8 (support of innovative solutions and their pilot testing/deployment in a real environment)	
Large projects for excellent researchers	